



Social planning – developing more cohesive local communities

ESN Autumn Seminar 2014

Practical information

Thursday & Friday 6-7 November
Fleming's Hotel Wien-Westbahnhof
Vienna, Austria

1. TRAVEL

Please book travel yourself. ESN will reimburse these costs (€325 max) on receipt of the original tickets/receipts and a completed travel reimbursement form.

Travel to the Fleming´s Hotel Wien-Westbahnhof

Please also arrange your own transfers from Vienna airport to the **Fleming´s Hotel Wien-Westbahnhof** and return. Airport transfers will be reimbursed by ESN after the meeting in accordance with ESN's reimbursement of expenses specifications (see the [Travel Reimbursement Form](#)).

From Vienna airport to the hotel

We encourage all participants to take the special bus - Postbus (route number: 1187) that connects the airport with the Wien Westbahnhof station, which is located at a 4 minutes' walk from the hotel. The bus station is located in front of the airport entrance.

[Bus 1187 timetable](#)

[Map of the Wien Westbahnhof train station area](#)

2. ACCOMMODATION

Non-local delegates will be staying at the **Fleming´s Hotel Wien-Westbahnhof**. ESN has reserved accommodation at the hotel for 5th and 6th November. If due to travel constraints you need to stay in Vienna for an extra night (i.e. 7/11) please communicate as soon as possible with the ESN for further arrangements.

3. MEETING VENUE

Both days of the 'ESN Seminar in Social Planning' will be held in the premises of the Fleming´s Hotel Wien-Westbahnhof.

4. DINNER

All seminar delegates are invited by Mr Michael Häupl, Mayor of Vienna, to attend a dinner (*dress code: smart*) at the Restaurant Wiener Rathauskeller (Vienna City Hall) on 6 November at 20:00. Delegates will meet at the hotel lobby at 19:15 and will be transferred to the City Hall by coach.

ESN will host a welcoming refreshments session at the bar of the Fleming´s Hotel Wien-Westbahnhof hotel on Wednesday (5/11) evening to meet and welcome the seminar participants in Vienna.

5. CONTACT

George Intzesiloglou, Projects Officer, george.intzesiloglou@esn-eu.org / 0044 (0)1273 739039 & 0044 (0)7746428300

6. MAP

A. Wien WestBahnhof station
Address: Europaplatz 2, 1150 Wien
Austria

B. Fleming´s Hotel Wien-Westbahnhof
Address: Hotel Flemings, Neubaugürtel 26-28, 1070 Wien, Austria
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